

Your Invoices: Always at a Glance!

Even in companies with a high number of incoming invoices, these invoices are still processed in a manual and paper-based way. Distributing and forwarding the invoices to the responsible employee as well as subsequent verification and posting result in long processing times starting from invoice receipt to the final

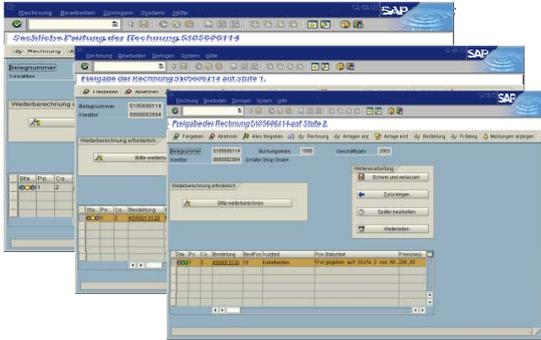


Fig. 1: Verification and release of invoices via SAP interface

posting in the system and thus cause high costs.

Automatized capturing and verification

Despite the many digital corporate processes realized through SAP R/3, this paper-based processing of invoices is still prevailing. Few opportunities to exert influence on cycle times as well as a lack of transparency of invoices and of their processing status are often just the beginning of a series of problems.

Distributing, verifying, releasing, posting – incoming invoices are processed by many people before they are finally processed and posted in SAP R/3. Thanks to maxflow, a workflow integrated into SAP R/3, invoices with and without direct order reference are automatically processed.

maxflow is your way to a digital incoming invoices solution: as a component, which is directly integrated into SAP R/3, maxflow allows for the automatic processing of incoming invoices. After initial acquisition in SAP R/3, an electronic verification for accuracy of the invoice is conducted. Subsequently, it will be automatically further processed and archived – provided that it held out against this plausibility check.

But even quantity and price differences in case of invoices with order reference do not require intervention by the person in charge because the system contains respective functionalities. Only in the rare case that the automatic verification renders a manual check and an ac-

ording intervention necessary, the invoice is assigned to the person in charge in an electronic way.

maxflow adjusts to your company!

Although maxflow is a product that can rapidly and easily be integrated into your system, it still leaves sufficient space for company-specific adjustments. Thus, it is at your own discretion whether invoices are subject to a one-tier or two-

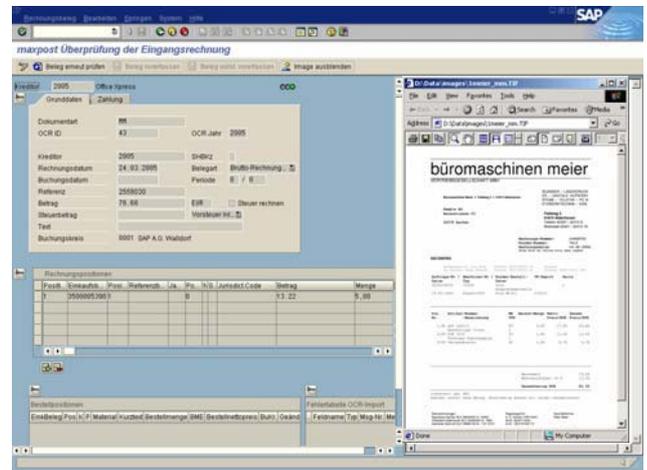


Fig. 2: Verification of incoming invoices

maxflow

Features

- Releasing on item level
- Treatment of special cases
- User-friendly user interfaces
- Customizable control
- Use of SAP authorization objects
- Automatic posting



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tier release process. In addition, your rules define how special cases are supposed to be handled.

Regardless whether it is about the workflow or authorization systems – maxflow is designed in such a way that it can be adjusted to the requirements and particularities of your company. On that account, there is a central tool for configuring the workflow. Because SAP authorization objects are used, it is not necessa-

face with the familiar SAP R/3 system. User acceptance of the system will be very high due to the intuitive way of using the system. In order to support the responsible editors during the invoice release stage, they can have additional information displayed, which in turn might assist them in their decisions.

Not all employees, though, use the SAP system. Thus, maxflow also permits integrating Non-SAP users via a Web interface.

ge currently works on a certain invoice. Rather, the clearness and acceleration of processing times you will accomplish through maxflow also helps you to take advantage of possible cash discount deductions.

Via standard protocols, modifications are continuously logged in a revision-proof way. By means of these recordings, it will be possible to comprehend who has released which invoice at which point in time and who in fact was authorized to conduct this release at a certain point in time.

Belegnum.	WF-Status	WF-Workstep	Sicht. Prüfer	Freigeab. St1	Freigeab. St2	IN	Stkts	Netrag	tried. / doc	KT	Base traid. / doc
1900000203	COMPLETED	579321	ARAGORN	Mehrere	Mehrere			241,29	2003	K	CSG w.K.
1900000204	COMPLETED	579324	ARNER	Mehrere	Mehrere			116,00	2003	K	CSG w.K.
1900000205	STARTED	579431	HW_CROFT	BAUER	-			116,01	2004	K	CSG w.K.
1900000206	COMPLETED	579434	ARAGORN	ARAGORN	ARAGORN			116,00	2004	K	Schäfer Shop GmbH
1900000207	COMPLETED	579507	ARAGORN	ARAGORN	ARAGORN			100,00	2003	K	CSG w.K.
1900000208	COMPLETED	579509	ARAGORN	ARAGORN	ARAGORN			100,00	2003	K	CSG w.K.
1900000209	COMPLETED	579544	BUCHHALTER	BUCHHALTER	BUCHHALTER			116,00	2003	K	CSG w.K.
1900000210	COMPLETED	579603	BAUER	BAUER	BECK			116,00	2003	K	CSG w.K.
1900000211	COMPLETED	579434	BAUER	Mehrere	Mehrere			348,00	2003	K	CSG w.K.
1900000212	COMPLETED	579437	BAUER	Mehrere	1-stufig			348,00	2003	K	CSG w.K.
1900000213	COMPLETED	579700	BAUER	BAUER	1-stufig			348,00	2003	K	CSG w.K.
1900000214	COMPLETED	579745	BUCHHALTER	Mehrere	Mehrere			58,00	2003	K	CSG w.K.
1900000215	COMPLETED	579776	AMENGER	Mehrere	Mehrere			92,00	2003	K	CSG w.K.
1900000216	COMPLETED	579806	BAUER	BAUER	1-stufig			116,00	2003	K	CSG w.K.
1900000217	COMPLETED	579809	BAUER	BAUER	1-stufig			122,00	2003	K	CSG w.K.
1900000218	COMPLETED	580304	BAUER	-	-			116,00	2003	K	CSG w.K.
1900000219	COMPLETED	580447	BAUER	BAUER	-			232,00	2003	K	CSG w.K.
1900000220	STARTED	580601	BAUER	BAUER	1-stufig			232,00	2003	K	CSG w.K.
1900000221	STARTED	580675	-	-	-			116,00	2003	K	CSG w.K.
1900000222	STARTED	580705	ARAGORN	ARAGORN	-			174,00	2003	K	CSG w.K.
1900000223	STARTED	580591	FLATLER	FLATLER	-			105,00	1001	K	H-Lux GmbH
1900000224	STARTED	580728	FLATLER	FLATLER	-			116,00	1001	K	H-Lux GmbH
1900000225	STARTED	580765	BAUER	BAUER	-			116,00	2003	K	CSG w.K.
1900000226	STARTED	580782	TERMINATOR	-	-			116,00	2003	K	CSG w.K.
1900000227	COMPLETED	580927	ARAGORN	ARAGORN	BAUER			116,00	2003	K	CSG w.K.
1900000228	COMPLETED	580995	ARAGORN	ARAGORN	ARMEN			102,00	2003	K	CSG w.K.
1900000229	COMPLETED	581014	AMENGER	ARAGORN	ARMEN			124,12	2003	K	CSG w.K.
1900000230	COMPLETED	581042	ARAGORN	ARAGORN	ARMEN			124,12	2003	K	CSG w.K.
1900000231	STARTED	581182	AMENGER	ARAGORN	-			232,00	2003	K	CSG w.K.
SI0505784	COMPLETED	544024	-	-	-			1.813,30	1001	K	H-Lux GmbH
SI0505814	COMPLETED	550996	-	-	-			1.391,00	1001	K	H-Lux GmbH
SI0505816	COMPLETED	557802	-	-	-			1.480,00	1001	K	H-Lux GmbH

Fig. 3: In the clearly arranged, central "Cockpit", all processes can be supervised.

Obvious advantages

Integrating maxflow provides obvious advantages to your company. With our capturing solutions, you will electronically record all incoming invoices hands-off.

Invoices are automatically categorized, item data is captured and synchronized with lists from the ERP system. You define the workflow for the different incoming invoices and thus, you will accom-

maxflow is a powerful tool intended to be integrated into SAP R/3, which allows your company to finish your annual statements even more rapidly. With this tool, you will always have a state-of-the-art product because it will be continuously further developed.

Thanks to the easy administration and due to the short implementation period, a near-term ROI will result.

ry to use any additional authorization scheme.

Ease-of-use and support

With all these functions of maxflow, one thing has not fallen by the wayside: ease of use. The user interface is very user-friendly and provides a uniform inter-

face with the familiar SAP R/3 system. User acceptance of the system will be very high due to the intuitive way of using the system. In order to support the responsible editors during the invoice release stage, they can have additional information displayed, which in turn might assist them in their decisions.



Contact

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