



The simple and sure archival of e-mail documents

Important business documents are created, managed and handled every single day in many enterprises and institutions with Microsoft-Exchange systems. Information with enterprise critical and business process relevant content has to be archived in a revision-proof way, in the interest of the enterprise and if necessary in accordance with legal regulations. With d.link for Microsoft Exchange, an efficient content management system as revision sure Microsoft-Outlook/Exchange archive system stands at the disposal. E-mail documents can be filed in the d.3 system and archived on visual data carriers with simplest means.

The documents can be filed in the d.3 system explicitly by the Outlook user or in regular separations automatically. The d.3 system offers the possibility to structure the documents into files or to process briefcases business process-orientedly. These are displayed in the Outlook client correspondingly. A process-oriented, application general, automatic or manual information filing can be realized with minimal overhead. MS Outlook documents can, without problems,

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be managed structured with SAP, Navision, MS Office, Lotus Notes, scanning and common or technical documents for example. The access to the MS Outlook documents can be carried out directly via the respective Outlook surfaces or via the d.3 system as normal.

With one click all information at a sight!

Microsoft Outlook/Exchange is used by many enterprises as strategic groupware, communication and mail system. With an increasing number of documents which have to be managed by the Exchange system the waiting times also grow in the Outlook system application. Large Outlook/Exchange data stocks lead to an unsatisfactory system behavior. With the use of the d.3 system as an Outlook's/Exchange archive system the database reduces itself drastically. In this way, an optimal Exchange

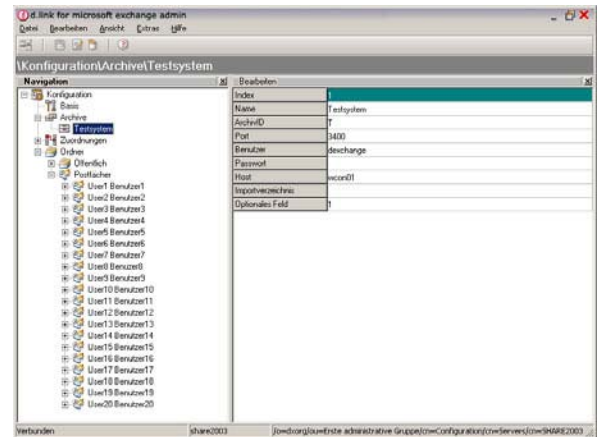


Abb. 1: An easy-to-use administration is the basic for efficient E-Mail Management.

system behavior is guaranteed. With d.link for Microsoft Exchange the Outlook information reduces itself to the link between Microsoft-Outlook and d.3 as an Outlook's/Exchange archive system is organized merely on some reference information about this one. Information which covered megabytes in Outlook, decrease to few kilobytes of reference in-

d.Link for Microsoft Outlook/Exchange

Requirement

Server:

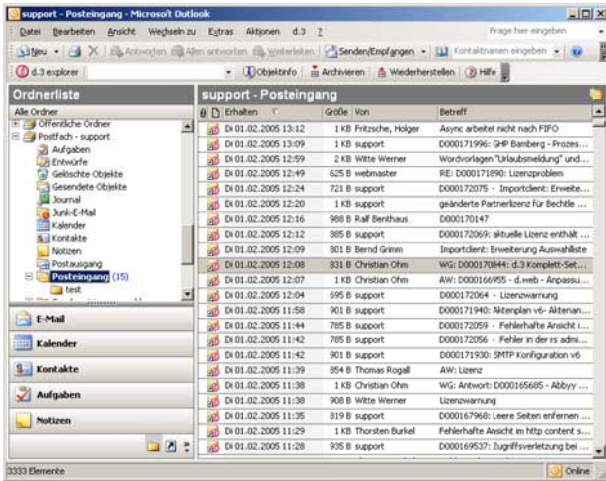
- Windows NT Server 4.0/SP 6, Windows 2000 Server/SP 2, Windows 2003 Server
- d.3 Version 5.5 or newer
- Microsoft Exchange Server 5.5/SP 4 or Exchange 2000/SP 2, Exchange 2003
- installed Extended Mapi

Client:

- Microsoft Outlook 97, 98, 2000, 2002, 2003



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Ill. 1: Integration in Microsoft Outlook is transparent.

formation. This information can be directly transferred from according fields. This can comprise either the entire field or can be restricted to field parts, which are selected by the software on the basis of configurable rules. Due to the support of very different types of data, attribution is considerably facilitated. In this way, access times are optimized and an effective use of Outlook is guaranteed.

Archived Outlook documents can directly be accessed again out of Outlook surfaces. The archived Outlook document is provided to the user again as a usual Outlook document. The access to archived objects and attachments is realized through an additional component via so-called HTTP links. This component can be installed on different computers and permits access even during, for instance, the backup stage of the Exchange Server.

Due to the diminution of the Outlook data stocks to the most relevant reference information, the overhead for the administration of the Exchange system also decreases considerably. The administration of the d.3 system becomes possible even via remote access. Consequently, the system can be administrated from any working place.

Simple integration into process structures

By use of d.3 also the filing structure of the business information is optimized.

Application general, the information is managed in process-oriented structures so that, with minimal enquiry efforts, all information of a business process is available. This comprises even information about archived objects. The layout of these additional information can be tailored to the customer's request.

Arbitrary filing plans can be defined and executed automatically so that with the filing of the information corresponding order structures are built up automatically. Digital job files, patient files, ordering acts, project files, technical files, complaint processes, credit files, personal files, etc. provide fast and comfortably the survey of the process and business process. E-mails which are incoming and outgoing as well as other objects can arbitrarily be bound in the file structures.

Simplest archival possibilities create the base of a uniform information filing. The information slumbering in local personal filing structures many times, can be structured and filed centrally in the d.3 system. The information gets filed atarchic, in standardized, long time stable, application independent data formats and, if necessary, in proprietary, application obtained data formats. A straightforward access to the documents and information therefore is still possible without begetter application after years, too.

With the modern IT structure of the d.3 system the worldwide provisioning of the d.3 information is possible any time. The d.3 information, Microsoft-Outlook documents and documents of arbitrary other applications, can be provided atarchically or by Microsoft Outlook at any time again, under consideration of a rights strategy simply to be defined. The complete functionality of the d.3 system is available to the Microsoft Outlook/Exchange system any time about a complete integration based on the d.3 API. Individual extensions of the standard functionalities are practicable any time without problems and with low overhead.

Despite the superior capability of the system, only relatively few storing space is required. In addition, a considerable increase in the archiving speed can be recognized. The resulting performance improvement renders the d.3 system in combination with d.link for microsoft exchange a superior solution for archiving and providing your business-relevant e-mails.

d.Link for microsoft outlook/exchange

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