

Your Invoices: Always at a Glance!

Even in companies with a high number of incoming invoices, these invoices are still processed in a manual and paper-based way. Distributing and forwarding the invoices to the responsible employee as well as subsequent verification and posting result in long processing times starting from invoice receipt to the final

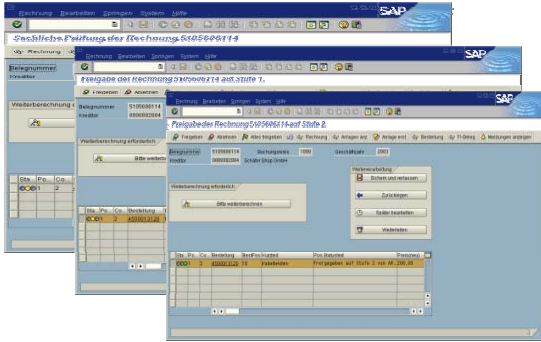


Fig. 1: Verification and release of invoices via SAP interface

posting in the system and thus cause high costs.

Automatized capturing and verification

Despite the many digital corporate processes realized through SAP R/3, this paper-based processing of invoices is still prevailing. Few opportunities to exert influence on cycle times as well as a lack of transparency of invoices and of their processing status are often just the beginning of a series of problems.

Distributing, verifying, releasing, posting – incoming invoices are processed by many people before they are finally processed and posted in SAP R/3. Thanks to maxflow, a workflow integrated into SAP R/3, invoices with and without direct order reference are automatically processed.

maxflow is your way to a digital incoming invoices solution: as a component, which is directly integrated into SAP R/3, maxflow allows for the automatic processing of incoming invoices. After initial acquisition in SAP R/3, an electronic verification for accuracy of the invoice is conducted. Subsequently, it will be automatically further processed and archived – provided that it held out against this plausibility check.

But even quantity and price differences in case of invoices with order reference do not require intervention by the person in charge because the system contains respective functionalities. Only in the rare case that the automatic verification renders a manual check and an ac-

ording intervention necessary, the invoice is assigned to the person in charge in an electronic way.

maxflow adjusts to your company!

Although maxflow is a product that can rapidly and easily be integrated into your system, it still leaves sufficient space for company-specific adjustments. Thus, it is at your own discretion whether invoices are subject to a one-tier or two-

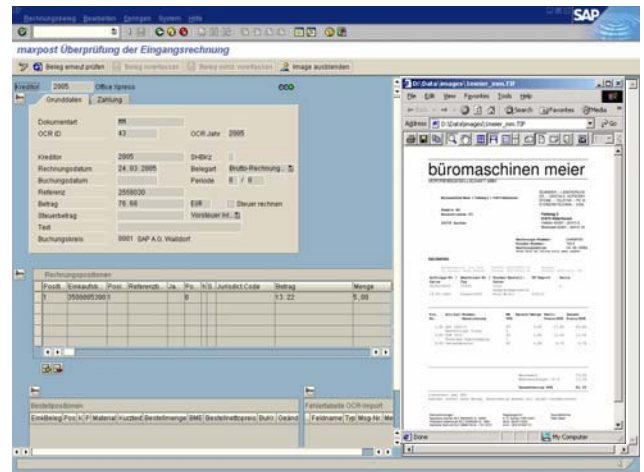


Fig. 2: Verification of incoming invoices

maxflow

Features

- Releasing on item level
- Treatment of special cases
- User-friendly user interfaces
- Customizable control
- Use of SAP authorization objects
- Automatic posting



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tier release process. In addition, your rules define how special cases are supposed to be handled.

Regardless whether it is about the workflow or authorization systems – maxflow is designed in such a way that it can be adjusted to the requirements and particularities of your company. On that account, there is a central tool for configuring the workflow. Because SAP authorization objects are used, it is not necessa-

face with the familiar SAP R/3 system. User acceptance of the system will be very high due to the intuitive way of using the system. In order to support the responsible editors during the invoice release stage, they can have additional information displayed, which in turn might assist them in their decisions.

Not all employees, though, use the SAP system. Thus, maxflow also permits integrating Non-SAP users via a Web interface.

ge currently works on a certain invoice. Rather, the clearness and acceleration of processing times you will accomplish through maxflow also helps you to take advantage of possible cash discount deductions.

Via standard protocols, modifications are continuously logged in a revision-proof way. By means of these recordings, it will be possible to comprehend who has released which invoice at which point in time and who in fact was authorized to conduct this release at a certain point in time.

Belegnum.	WF-Status	WF-Aktivität	Sicht. Prüfer	Freigebe. St1	Freigebe. St2	Stk	Stktz	Netrag	tried./rsoo	GrD	Base traid./rsoo
1900000203	COMPLETED	579321 ARAGORN	Mehrere	Mehrere				241,29	2003	K	CSG w.K.
1900000204	COMPLETED	579324 ARNER	Mehrere	Mehrere				116,00	2003	K	CSG w.K.
1900000205	STARTED	579431 RW_CREDIT	BAUER	-				116,01	2004	K	CSG w.K.
1900000206	COMPLETED	579434 ARAGORN	ARAGORN	ARAGORN				116,00	2004	K	Schäfer Shop GmbH
1900000207	COMPLETED	579507 ARAGORN	ARAGORN	ARAGORN				100,00	2003	K	CSG w.K.
1900000208	COMPLETED	579509 ARAGORN	ARAGORN	ARAGORN				100,00	2003	K	CSG w.K.
1900000209	COMPLETED	579544 BUCHHALTER	BUCHHALTER	BUCHHALTER				116,00	2003	K	CSG w.K.
1900000210	COMPLETED	579603 BAUER	BAUER	BECK				116,00	2003	K	CSG w.K.
1900000211	COMPLETED	579434 BAUER	Mehrere	Mehrere				348,00	2003	K	CSG w.K.
1900000212	COMPLETED	579437 BAUER	Mehrere	1-stufig				348,00	2003	K	CSG w.K.
1900000213	COMPLETED	579703 BAUER	BAUER	1-stufig				348,00	2003	K	CSG w.K.
1900000214	COMPLETED	579745 BUCHHALTER	Mehrere	Mehrere				58,00	2003	K	CSG w.K.
1900000215	COMPLETED	579776 AMENGER	Mehrere	Mehrere				92,00	2003	K	CSG w.K.
1900000216	COMPLETED	579806 BAUER	BAUER	1-stufig				116,00	2003	K	CSG w.K.
1900000217	COMPLETED	579809 BAUER	BAUER	1-stufig				122,00	2003	K	CSG w.K.
1900000218	COMPLETED	580304 BAUER	-	-				116,00	2003	K	CSG w.K.
1900000219	COMPLETED	580447 BAUER	BAUER	-				232,00	2003	K	CSG w.K.
1900000220	STARTED	580601 BAUER	BAUER	1-stufig				232,00	2003	K	CSG w.K.
1900000221	STARTED	580675	-	-				116,00	2003	K	CSG w.K.
1900000222	STARTED	580705 ARAGORN	ARAGORN	-				174,00	2003	K	CSG w.K.
1900000223	STARTED	580591 FLATLER	FLATLER	-				105,00	1001	K	H-Lux GmbH
1900000224	STARTED	580728 FLATLER	FLATLER	-				116,00	1001	K	H-Lux GmbH
1900000225	STARTED	580705 BAUER	BAUER	-				116,00	2003	K	CSG w.K.
1900000226	STARTED	580702 TERMINATOR	BAUER	-				116,00	2003	K	CSG w.K.
1900000227	COMPLETED	580927 ARAGORN	ARAGORN	BAUER				116,00	2003	K	CSG w.K.
1900000228	COMPLETED	580995 ARAGORN	ARAGORN	ARMEN				102,00	2003	K	CSG w.K.
1900000229	COMPLETED	581014 AMENGER	ARAGORN	ARMEN				124,12	2003	K	CSG w.K.
1900000230	COMPLETED	581042 ARAGORN	ARAGORN	ARMEN				124,12	2003	K	CSG w.K.
1900000231	STARTED	581182 AMENGER	ARAGORN	-				232,00	2003	K	CSG w.K.
SI0505784	COMPLETED	544024	-	-				1.813,30	1001	K	H-Lux GmbH
SI0505814	COMPLETED	550990	-	-				1.391,00	1001	K	H-Lux GmbH
SI0505816	COMPLETED	557802	-	-				1.480,00	1001	K	H-Lux GmbH

Fig. 3: In the clearly arranged, central "Cockpit", all processes can be supervised.

Obvious advantages

Integrating maxflow provides obvious advantages to your company. With our capturing solutions, you will electronically record all incoming invoices hands-off.

Invoices are automatically categorized, item data is captured and synchronized with lists from the ERP system. You define the workflow for the different incoming invoices and thus, you will accom-

maxflow is a powerful tool intended to be integrated into SAP R/3, which allows your company to finish your annual statements even more rapidly. With this tool, you will always have a state-of-the-art product because it will be continuously further developed.

Thanks to the easy administration and due to the short implementation period, a near-term ROI will result.

ry to use any additional authorization scheme.

Ease-of-use and support

With all these functions of maxflow, one thing has not fallen by the wayside: ease of use. The user interface is very user-friendly and provides a uniform inter-

face with the familiar SAP R/3 system. User acceptance of the system will be very high due to the intuitive way of using the system. In order to support the responsible editors during the invoice release stage, they can have additional information displayed, which in turn might assist them in their decisions.



Contact

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